



Extension AGREEMENT

UBIQUE SYSTEMS GMBH

AND

Johann Gerter



SCHEDULE 1 (*Statement of Work - Extension*)

In accordance with the Professional Service Agreement by and between Consulting company and Supplier dated 30/06/2021 ("Professional Agreement"), Supplier shall perform the Services specified below for client subject to the terms and conditions specified in the Principal Agreement and this Schedule 1.

1 THE CLIENT

The Specified Services are to be provided for **TCS** as a **Lotus Notes Admin**, the address of work will be Cologne, Germany.

2 THE PROJECT

The Project is within the **TCS** and requires **Lotus Notes Admin** to be delivered as outlined in Schedule 2 (if applicable).

3 TIMETABLE AND TARGETS

The Project is ongoing, and the scheduling and scope of deliverables is often changed at short notice. The Client, in consultation with, the Consulting Company and the Supplier, maintains a project plan and the Supplier shall take all reasonable steps to comply with and meet any agreed deadlines on this plan.

4 NAME OF THE DESIGNATED CONSULTANT

JOHANN GERTER (*or any proposed substitute as per clause 4.18*).

5 DURATION

This Agreement is for a period of 6 months commencing on 13th Jan 2022^h till 28th Feb 2022.

6 SPECIFIED SERVICES

The services to be applied during the period will be in the area of **Lotus Notes Admin**.

7 ADDITIONAL SERVICES

Neither party seeks to create or imply any mutuality of obligation between the parties in the course of the performance of this contract for services or during any notice period. The Consulting Company is not obliged to offer work to the Supplier and the Supplier is not obliged to accept work where it is offered. The Consulting Company is not obliged to pay the Supplier at any time that there is no work available during the course of this agreement or for periods where no work is undertaken.

8 SPECIFIED SUMS

- 8.1 A daily rate of **EUR 380.00** (excluding VAT) will therefore apply for the duration of this agreement. A daily rate will imply that Supplier will supply services for 8 hours on each week days. Any hours worked above 8 hours are chargeable with the express prior permission of client line manager. Any expenses incurred for client/project related travel or accommodation



shall be reimbursed to the Supplier. The reimbursement shall be at actuals and needs to be approved by the client manager.

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|-------|----------------------------------|---|
| 8.1.1 | Monday to Friday: | EUR 380.00 per day |
| 8.1.2 | Working Hours | 40.00 hours a week (8 Hrs per day) |
| 8.1.3 | Additional Hours, Weekend & BHD: | pro-rata basis of daily rate (only with express prior permission of the Client) |

9 TERMINATION NOTICE

*04 Weeks by Supplier and 4 weeks by Consulting Company.

* Proper handover is to be ensured so that client and Project schedules are not hampered.

INVOICING ADDRESS

UBIQUE SYSTEMS GMBH.

HELMHOLTZSTRASSE 2-9, HAUS B, 3.OG,10587

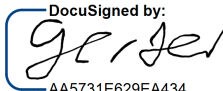
BERLIN, GERMANY

(TIMESHEETS@UBIQUE-SYSTEMS.COM)

10 PAYMENT TERMS

11.1 The actual time spent by the Supplier in providing the Specified Services will be evidenced by monthly worksheets/timesheets authorised by the Client's nominated representative. The authorisation of timesheet can be in format of email approval, portal screenshots, manual timesheets entry or any other alternate methods accepted by client. No invoices submitted by the Supplier will be paid without an authorised timesheet. No expense invoice submitted by the Supplier will be paid without an authorised approval from client along with copies of bills and vouchers to support the claims.

10.2 The payment will be released within 30 days on receiving the Invoice along with client authorised Timesheet. Invoice along with approved timesheets need to be submitted to timesheets@ubique-systems.com.

On Behalf of the Freelancer	On Behalf of Consulting Company
(Johann Gerter - Freelancer)	(Ubique Systems GMBH)
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Name	Name: Dipti Ranjan Barik
Position	Position: Director
Date	Date 09.12.2021